

The Samuel Read Hall Library Annual Report

FY 2014



This Annual Report is dedicated to the hard-working staff
of the Samuel Read Hall Library

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I'd like to dedicate this Annual Report to the Lyndon Library staff who were amazingly productive this year.

Weeding, inventory, shifting books, moving shelves, a new collaboration with Information Technology, maintaining all of our electronic resources and services, creating a new classroom, the list goes on and on and each one of the tasks listed is time-consuming, involves organization, knowledge and skill and a lot of hard work. And they did this all while maintaining their regular duties. I'm very proud of our staff and what we have accomplished and I feel fortunate to work with such a great group of people.

This was an especially exciting year for the Library as we took the first step toward the goal of creating a Lyndon Academic Commons. We successfully collaborated with the Information Technology Department by launching the infoDesk, which provides students with convenient, one-stop access to both IT and Library services.

We also began planning the next step toward the creation of the commons by working with Associate Dean Heather Bouchey and Writing Center Director Deb Bailin to move the Writing Center into the Library reference area. We think it's a good fit and we look forward to the next academic year as we continue to explore possibilities for providing enhanced services for our students.



We have seen a major increase in the number of students using the library physical space. More and more students are coming in for help with research projects, to study, get IT help, visit with friends, or for a quiet, comfortable place to take a break. This year we saw a *14 percent increase* in visits as our gate count went from 123,663 last year to 140,638.

We experienced a huge increase, *270 percent*, in the use Library databases this year. This reflects the trend we're seeing of less use of print and other materials and increased use of online materials. While database use is up, cost per article is down to \$.79 per article from \$1.03 per article in the past.

Another major project undertaken this year was to analyze our collection of circulating books to find out what is and what is not being used. The result was that we weeded close to 25 percent of the print book collection based on whether the item had low use over the past ten years or if it was in poor condition. We followed the weeding effort with our first inventory of the circulating collection in the past 15 years. Doing inventory helps us ensure that material listed in the online catalog is actually on the shelf. It also provides an opportunity to go through the collection and make sure everything is in order. This year we inventoried the circulating, film, music CD, and Vermont Room collections.

Weeding the collection also has allowed us to create more study space for students. More study areas was the major request from students in a survey conducted by Public Services Librarian Graham Sherriff last year.

Highlights for FY 2014 include:

- Added a classroom function to the Instructional Materials Center
- Hired part-timer and Lyndon Alumna, Abbey Pasquene to work part-time evenings and weekends
- Digitized the Lyndon Yearbooks and back issues of the college newspaper, the Critic
- Acquired a new digital microform scanner
- Did the first inventory in more than fifteen years
- Weeded a major portion of the collection
- Created a floor plan for the main floor reference area
- Decreased the amount spent per article from library databases
- Added new databases
- Converted our online journal list from a fee-based service to an open-source product supported by our VSC Library IT staff in Montpelier
- Worked with VSC counterparts to launch a new open-source library catalog interface

Garet Nelson, Director



PUBLIC SERVICES 2014

Reference Services

The library recorded a total of **1,324 reference queries** during the two semesters, a 36% drop from FY2013. Thirty-five per cent of these queries involved **in-depth research assistance**, up from 25% in FY13, a trend that partly reflects close collaboration between the Library and senior research seminars in Psychology, Mountain Recreation Management.

The **quality of reference assistance remained very high**. In FY2014, the number of queries to which we were unable to provide a satisfactory response was just 3% of all queries.

During classes, the Reference desk was staffed throughout the library's 89 hours per week: professional and paraprofessional staff 74 hours and student workers 15 hours.

Instruction

The Library taught an **increased number of class sessions** (51, up significantly from 44 in FY13) and collaborated with six departments to provide instruction on information resources and research skills (CRJ, EDU, ENG, INT, MRM, PSY). A total of 744 students attended a library session in FY14, an 18% increase from the previous year.

Library instruction remains focused on the **English Composition** program. Thirty-three ENG sections, or 63% of ENG 1051 and 1052 students, came to the Library in FY14 (up significantly from 55% in FY13).

Several ENG 1051 and ENG 1052 instructors found it beneficial to have two Library sessions in their courses: first, a preliminary presentation that enabled students to start their research, and second, a lab-style session in which students could work one-on-one with the librarian.

Discovery Tools

The Library prepared the **new VSC OPAC online catalog for launch in August 2014**. The new catalog (<https://catalog.vsc.edu/lscfind>) was designed by a VSC working group comprising library staff from all of the VSC colleges and VSC IT. It provides an interface for resource discovery that is more user-friendly, mobile-friendly and maintenance-friendly. Usability testing with students and faculty has indicated it will be a superior discovery tool to the current catalog.

Language: English ▾

 [My Account](#)  [0 items](#)  [Ask a Librarian](#)



VSC Catalog [Search Other Libraries](#)

All Fields ▾ [Advanced](#)

Search Tips

- Put phrases between quotation marks: "medical ethics"
- Use an asterisk for words with various endings: educat*
- Use "OR" to search for synonyms: (atomic OR nuclear) power
- [More Search Tips](#).
- Need help?
 - [Ask a Librarian](#).

Looking for articles?

The VSC online catalog is the place to find books, DVDs and many other items, but it does not contain articles from journals, newspapers and magazines. Search for articles via these links:

- [Find articles for your subject](#)
- [Search multiple databases with Integrated Search](#)
- [Find a specific journal, newspaper or magazine](#).
- Need help?
 - [Ask a Librarian](#).

New items in the Library's collections

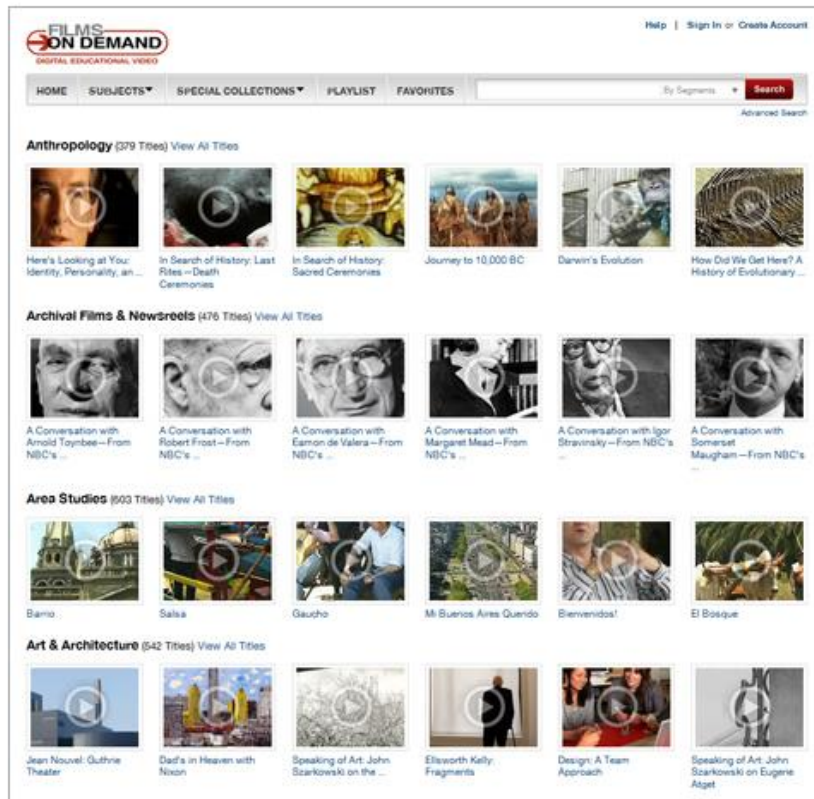


Use of library databases by students and faculty grew by 270% in FY14 (to 87,845 full-text articles accessed), reflecting some changes in data gathering, but undeniably indicating a strong increase in use of scholarly articles. Meanwhile, the overall cost to the College dropped in FY14 from \$1.03 to **just \$0.79 per article**, further underlining the cost-effectiveness of library resources.

The library also expanded its range of online resources with several valuable additions:

- **High-impact journals for Atmospheric Sciences**, including *Geophysical Research Letters* and *Quarterly Journal of the Royal Meteorological Society*.
- **SportDiscus**, one of the leading databases for exercise science and sports management.
- **Criminal Justice Abstracts with Full Text**, containing a large volume of high-quality scholarly journals.

- **Films on Demand**, a wide-ranging database of scholarly and documentary videos, available for 24/7 online streaming.



Use of ebooks rose by approximately 16% in FY13, even though the number of ebooks available through the online catalog remained stable.

Mobile Devices

Students, staff and faculty continued to use and appreciate the Library's lending program for mobile devices, including **iPads and Kindles**. Students used the iPads for both fun and for academic purposes. Students in Prof. Meri Stiles's Macro Perspectives in Human Services course used Library iPads to conduct surveys at their Soberpalooza event.

Events and Displays

The library continued to be an important space for cultural events on campus, hosting several events and displays of books and DVDs, promoting new publications and other items in the collections. These included:

- Samuel Read Hall's Birthday (Oct 2013)
- Celebrate your Heritage! (Mar 2014)
- National Library Week (Apr 2014)
- Cinco de mayo (May 2014)

Hours and usage

The library was open **89 hours a week** during the semesters, covering all days of the week and staying open until 11:00pm on most days. In December and May, the library stayed open until midnight during the last week of classes and Finals week, in response to student feedback and usage statistics.

On average, **297 people a day** used the Library during the semester, a healthy increase from 268 in FY2013. Approximately 20 people were using the library at any time during the semester (slightly lower than the 24 in FY2012).

As in previous years, the busiest hours of the day were 11:00am-3:00pm, while the busiest months were December, April and May.

Graham Sherriff, Public Services Librarian

Use of Library Collections and Resources (Circulation Services)

We still see gratifyingly consistent trends with the circulation of print materials in the LSC Library's collection. Library Staff are working towards collection development processes that will strengthen the academic resources available to library users. Our library strategic plan works towards building valuable print collections and electronic resources that complement one another. Our print collection is one of the valuable access points to research needs, while our other access points such as; electronic databases, lib guides, and interlibrary loan extends library service offerings even further.

Patrons Transacting FY2013		Patrons Transacting FY2014	
Totals	13,128	Totals	10,912

Items Borrowed FY2013		Items Borrowed FY2014	
Totals	15,847	Totals	13,509

Gate Count	
FY03	101,011
FY04	107,064
FY05	103,445
FY06	97,527
FY07	103,977
FY08	119,428
FY09	120,228
FY10	134,778
FY11	120,628
FY12	112,616
FY13	123,663
FY14	140,638

The Library is focused on developing responsive, user-centered services and information resources.

"Gate count" is simply a measure of the number of people who walk into a facility. It does not identify type of use, but it does serve as a good overall indicator of the level of use. Overall the gate counts over the last several years have shown the library is one of the top service providers where students, faculty, staff, and the greater community can rely on assistance in finding resources.

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FY14	140,638

Jay Bona, Circulation Coordinator

Interlibrary Loan, Student Supervision, Stack Maintenance

ITEM TYPE		BORROWER TYPE	
	Loaned		
Articles	7	Public	266
Books & nonprint	821	VSC	310
		OCLC	360
Total	936		
	Borrowed		
Articles	217	Pubic	93
Books & nonprint	485	VSC	294
		OCLC	305
Total	702		
	Unfilled		
Articles	22	Public	34
Books & nonprint	389	VSC	21
		OCLC	319
		LSC	37
Total Unfilled	411		
Total Transactions	2049		
Due to computer and email issues, these numbers may not be accurate. All ILL activity appears to be lower than past years. This may be due to the issues we had, or just a change in what is being requested, fewer books, more electronic, or e-material, which we do not lend. This year I have also included unfilled material for LSC.			

Elizabeth Conklin, Interlibrary Loan, Student Supervisor, Stack Maintenance

TECHNICAL SERVICES – 2014

Acquisitions

Below are the statistics using a system I created to track formats in the Sirsi Acquisition Program:

Items	2013	2014
Book	573	649
CD	2	6
Curriculum room	0	38
Damaged replaced	9	21
DVD	178	128
Electronic Book	7	0
Games	0	1
Juvenile	137	131
Lost in Circulation replaced	37	24
Missing replaced	2	2
Recorded Book	20	3
Reference	14	10
Replace with newer version	54	17
Total added	1033	1030

Periodicals

We have cancelled periodical title subscriptions due to their availability online. It is becoming too expensive to carry both formats. Some have ceased or are only available online.

PERIODICAL SUBSCRIPTIONS	FY13	FY14
ADDED	8	8
CANCELLED/CEASED	10	4
TOTAL	253	257
MICROFORM UNITS		
ADDED	21	15
WITHDRAWN	5843	85
TOTAL	17,591	17,521

Monique Prive, Acquisitions and Periodicals

Cataloging Highlights and Notes

- Completed weeding project discarding greater than 27,000 total regular collection books during May 2013-May 2014.

Criteria for discarding included: usage, condition, age and relevancy of the material. The discard process involves removing them from Sirsi, as well as OCLC, marking them “discard” and removing them from the library. A local woman Stella Scrosati takes our discarded material to non-profit groups in the area for use in fund-raising efforts. We are told some of the materials will be used to start a new library in Island Pond. Special thanks to Elizabeth and the work study students.

- Began summer by inventorying most of the library’s collections (main, DVD, CD, office, new books and casuals)
- Special Collections Work Study students conducted an inventory of the Vermont Collection.

Added Print Material:

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2014
	ITEMS	ITEMS	ITEMS	ITEMS
Archive	63	4	6	1
Book	843	768	904	967
Curriculum	15	5	0	48
Rare	102	0	0	
Reference	13	13	34	8
Vermont	50	24	25	19
TOTAL Added Print Material	1086	814	969	1043

Cataloging Statistics for Added Non-Print Material:

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2014
	ITEMS	ITEMS	ITEMS	ITEMS
AV Equipment	6	0	6	0
Cassette	0	1	0	0
CD	0	1	1	2
CD Audio Book	44	10	39	24
CD-Music	42	1	16	5
DVD	372	280	330	270
E-Book	1640	2515	38	2
Equipment	0	8	5	32
Internet	16	0	0	1
Kit	0	0	0	0
Photograph	0	0	0	0
Software	0	0	0	0
Videotapes	25	0	2	1
Websites	20	0	21	44
TOTAL Added Non-Print Material	2165	2816	458	381

Count of Discarded Items:

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2014
	FY 2014	ITEMS	ITEMS	ITEMS
Archives				6
Atlas	9	0	0	0
Book	2892	611	5230	21215
Cassette	433	-	1	2
CD	1	43	36	40
CD Audio book	3	5	15	1
CD-Music	7	3	1	3
Curriculum	3	0	1	494
DVD	117	24	26	29
Kit	3	0	0	44
Pamphlet				287
Record	230	0	1	0
Reference	48	1143	60	56
Vermont	4	1	0	57
Video	398	1859	42	12
TOTAL # Items Discarded	4148	3689	5440	22246

Total Library Holdings:

	FY 2011-12	FY 2012-13	FY 2014
	ITEMS	ITEMS	ITEMS
Archives	707	715	716
Atlas	78	78	78
AV-Equipment	28	33	33
Book	87294	76583	62297
Cassette	20	14	13
CD	115	40	41
CD Audio book	302	331	354
CD-Music	1269	1283	1286
Curriculum	2122	2121	2127
DVD	2545	2891	3085
E-Book	4572	4602	4603
Equipment	20	23	53
Internet	1163	1165	1163
Kit	85	85	29
Map	120	121	120
Pamphlet	684	684	1
Photograph	2	2	2
Rare	300	310	311
Record	16	15	1246
Ref-Book	1401	1366	1246
Score	65	65	65
Slide	9	9	1
Software	10	6	6
Vermont	4932	4958	4955
Video	564	519	507
Website	156	188	221
TOTAL # Items Held in the Library	108595	98251	83357

Tara Jean Samora, Cataloger